

Indonesia

Santa Fe Customs Clearance Guide - 2015

CUSTOMS CLEARANCE

Air Shipments

All air shipments are physically inspected by Customs at the air terminal. The average time for clearance after arrival is approximately 5-8 working days. Note: working days are Monday to Friday only.

Sea Shipments

All sea shipments undergo a physical Customs inspection. The average time for clearance after arrival is 10-12 working days for FCL (full container load) shipments and 12-15 working days for LCL (less than container load) shipments.

AUTOMOBILES (Incl. Cars, Motorbikes, Motorized Buggy/ATV)

Only allowed for certain levels of diplomats. It is prohibited for all non-diplomats. Contact Santa Fe Indonesia office for further details.

EXPLOSIVES, ARMS AND AMMUNITION

These items are strictly prohibited. Air rifles are also considered as arms, so they are also prohibited from being imported.

FOOD ITEMS

Non-perishable food items may be imported in small amounts. Items in cans and other durable packaging in reasonable amounts are allowed for import.

ELECTRONICS

All electronics have to have had at least one year old of usage. Any new items will be subject to duties. Generally, only one of each major appliance (refrigerator, stove, big flat TV) and reasonable quantities of electronic devices are allowed in duty free.

CD's, DVD's, VCD's, Video/Audio Tapes

These items can be imported in 'reasonable' quantities providing they are not new, pornographic or politically sensitive.

STATUES

Although these items are not considered as prohibited items, but they are considered as very sensitive items (due to recent smuggling cases). Customs will hold and take them to Indonesian Directorate of History and Archeology to be examined. This process can last for 4 - 9 months until a decision is made that the statues are not antiquities. Any supporting documentation e.g. certificates from origin customs, will assist to expedite the clearance process.

PETS

Santa Fe can arrange for import licenses for Pets coming from Rabies free countries only – please always check with us whenever you receive a requirement for pets shipment to Indonesia, as we will require the vaccination schedule from a qualified veterinarian with a rabies vaccine listed >30 days and < 1 year before the arrival of the pet. There is no limit on how many pets you can import however duty charges of approx. US\$100-\$600 per pet will apply. Santa Fe can provide details of expected duties on request.

DRUGS AND MEDICINE

These items are not allowed to be imported in Household Goods shipments without a permit from BPOM. There is also a fee required to submit to BPOM. It is recommended to hand carry everyday medicines and only bring normal household quantities.

WINE & LIQUOR & TOBACCO

Importing alcohol (wine, spirits & beer) and tobacco is strictly prohibited.



REQUIRED DOCUMENTATION:

For Expatriates:

- Original passport with visa
- Original KITAS (Residency permit) **must be valid for 12 months**
- Original IMTA (Work Permit) **must be valid for 12 months**
- **Boarding Pass [AIR move only]**

For Returning Indonesia Residents:

- Have been out of Indonesia for at least 1 year with gainful employment (must provide an employment letter).
- Obtain a letter from the Indonesian Embassy stating reason for and duration of stay overseas. Each shipment Air and/or Sea should have 1 letter.
- Original packing list certified by the Embassy prior departure
- Original Passport.
- **Boarding Pass [AIR move only]**

For Diplomatic and Semi Diplomatic shipment:

- Copy passport
- Original Bill Of Lading
- Original Packing List
- PP8 for Diplomatic
- PP19 for Semi Diplomatic (UN, UNICEF, WHO etc)

NOTE:

- PP8 / PP19 must be applied by the Embassy / Account in Jakarta to Indonesian Ministry of Foreign Affairs (for Diplomatic); to Indonesian State Secretary (for Semi Diplomatic) - takes about 2 weeks.
- The **KITAS/Stay Permit and IMTA/Work Permit** can take between 2-6 weeks to obtain once you have arrived in Indonesia.

IMPORTANT: If they cannot provide all of these documents, then the shipment will not be allowed through Customs, and will need to be re-exported or will be sold by customs.

However please also note that the shipment will only be allowed to be cleared free-of-duty if the KITAS Card and/or Work Permit are valid for a full 12 months. If the KITAS and/or the Work Permit are valid for less than 12 months, then the shipment will be subject to duty charges. The amount of duty depends on the size of the shipment. We can provide an estimation of duty charges on request.

Furthermore to obtain Duty-Free import of household goods items –

- Basically one sea and one air shipment is allowed per family unit. However the air shipment must be received and cleared first, then the sea shipment (if any) as the second one. And it must be imported within 3 months from your arrival date in Indonesia (per Immigration Admission Stamp in your passport). If it arrives after this time, then duties and taxes will apply. The **Air shipment allowed 1 time only**, if there is more than 1 shipment for sea per family unit then whichever shipment comes later will be subject to duty and taxes.
- All items should have been used for at least 12 months. **All new items/prohibited items found by customs will incur DUTY FEE.**



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